



## Summer Research Grants

### Collaborative Initiative Grants

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Attached are application materials for summer grants. There are two distinct programs:

- **Summer Research Grants:** \$3,000 award for full 6-week scholarship term, partial awards possible.
- **Collaborative Initiative Grants:** \$500 per week per person (with a maximum request of \$5000), partial awards possible.

All applications should be submitted to the Vice President of Academic Affairs by the deadline listed below. If you have questions, please contact the chair of the Faculty Development Committee.

<b>First Friday in February</b>	<b>Grant Applications Due</b>
<b>Last Friday in February</b>	<b>Announcement of Awards</b>

## **TRINITY CHRISTIAN COLLEGE SUMMER RESEARCH GRANTS**

### **GENERAL REQUIREMENTS AND PROCEDURES**

1. Summer Research Grants are intended for new or ongoing scholarly research, consistent with Trinity's Mission Statement, not for graduate study.
2. Applicants must hold a half-time or greater appointment at the rank of assistant, associate, or full professor.
3. For a full grant it is expected that the faculty member spend at least an equivalent of six weeks full-time during the summer (May 16-August 15) on the project. Applicants may also apply for partial grants.
4. Applications should be sent to the Vice President for Academic Affairs. The format of the application should include:
  - a. a one-page summary that includes
    - ♦ a title of the project
    - ♦ a one-paragraph popular abstract of the proposal
    - ♦ the period of time requested for research
    - ♦ a general indication of how grant funds will be spent. (Requests may cover typing, duplicating, software, modest equipment purchases, library usage, and travel. All equipment and software purchased will remain the property of the college.)
    - ♦ an indication of whether and how much funding is expected from other sources. (This item is not a criterion but is included for the grant committee's information and to help the grant writer sharpen the focus of the proposal.)
  - b. a narrative proposal (no longer than 3 pages) that includes:
    - ♦ a description of the proposed research
    - ♦ an indication of the significance of the research in the context of the broader discipline
    - ♦ the expected results of the project
    - ♦ an explanation of the qualifications that will enable the applicant to complete the project successfully
    - ♦ the goals of the project for the summer
    - ♦ a timeline indicating how the time will be spent
    - ♦ If the applicant has received support from Trinity for a related project within the previous two years, the application must also include a summary of the progress that was made and the results that have been published<sup>1</sup>.
  - c. an abbreviated vita (maximum two pages) that includes information on recent publications and research activities.
5. A report on the summer research will be due to the Vice President for Academic Affairs in order for the grant funds to be released to the faculty member, preferably no later than August 15. This report will be shared with the Faculty Development Committee. Recipients will be invited to share the results of their summer research in a fall celebration of scholarship forum.

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<sup>1</sup> *Published* and *Publication* are used broadly to mean scholarly publication, exhibition, public presentation, or other scholarly means of presenting the results of the scholarship.

6. Final publication of the results of the project should acknowledge financial support from a Trinity Summer Research Grant.
7. The Faculty Development Committee (or an appointed subcommittee) will decide which applicants will receive summer grants. Their decision will be based on the following criteria:
  - a. **Primary Criteria**
    - i. The quality of the proposal, including overall organization, clarity, and thoroughness.
    - ii. The probability that the immediate goals of the research will be completed in the time period. The proposal need not be the final completion of a longer research project.
    - iii. The likelihood that the ultimate results of the project, short-term or as part of a long-term project, will be available for "publication."
    - iv. If the faculty member has received previous Trinity Summer Research Grants, progress toward "publication" of those projects.
  - b. **Secondary Criteria:** If two proposals are judged to be of equal merit according to the Primary Criteria, these additional criteria will be used.
    - i. Reasonable equity in the distribution of grants over the years. Preference will be given to those who have not recently received a Trinity Summer Research Grant.
    - ii. The potential for new opportunities or outside grants/fellowships for the faculty member.
    - iii. Cost. Proposals for partial funding are encouraged.

Approved 2/10/94  
Amended 5/4/94  
Amended 11/2/99  
Amended 12/22/05  
Amended 10/24/11  
Aligned with Faculty Handbook 1/29/2016

# **TRINITY CHRISTIAN COLLEGE COLLABORATIVE INITIATIVE GRANTS**

## **GENERAL REQUIREMENTS AND PROCEDURES**

1. Collaborative Initiative Grants are intended for relatively short times of intensive, collaborative work, especially between the disciplines, on projects consistent with Trinity's Mission Statement. This is a competitive program for faculty-initiated summer activities. Emphases of projects include those which seek to connect the mission of Trinity to the syllabus and assignments of a particular course, to develop relationships between the broader community and scholarship and/or teaching, to develop materials which address race and ethnicity in curriculum and course syllabi, or to those which make a strong case for addressing other interests not yet articulated.
2. Applicants must hold a half-time or greater appointment at the rank of assistant, associate, or full professor.
3. Applicants may apply for grant periods ranging from three days to two weeks.
4. Applications should be sent to the Vice President for Academic Affairs. The format of the application should include:
  - a. a project title and list of participants
  - b. a statement of the project's fit with the mission of the College
  - c. a description of the project that includes goals and schedule for the grant period
  - d. a description of the expected impact of the project, including, if appropriate, how the project's strategies or results might be shared with others
  - e. an abbreviated vita for all participants that includes information on past research activities, publications, and results of prior Trinity professional development support.
5. A report on the project will be due to the VP for Academic Affairs for stipends to be released, preferably by August 15. This report will be shared with the Faculty Development Committee. Recipients will be invited to share the results of their collaborative initiative with colleagues.

## **CRITERIA**

The Faculty Development Committee will recommend which projects will receive grants, subject to available funding, according to the following criteria:

1. the fit with the mission of the College
2. the clarity, organization, and promise of the proposal for intensive, collaborative work, especially between the disciplines.
3. the ability of the project to address one or more of the emphases listed above
4. the project's capability of affecting other teaching or scholarship

If two proposals are judged to be of equal merit according to these criteria, preference will be given to those applicants who have not recently received a Collaborative Initiative Grant.

December 22, 2005

October 24, 2011

Modified to align with Faculty Handbook, January 2016