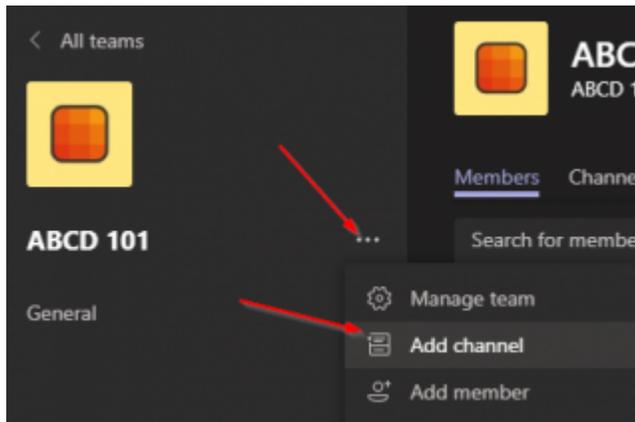# Team Channels

Within a Team, you are able to make multiple channels. Each of these channels can have different permission levels, allowing certain or all users to view/post/interact with it, and can allow for organization of content within a team.

Creating a channel

1. Within your Team, click the 3 dots above the channels list, then click **Add channel**.


2. Depending on your use, give the channel an appropriate name, set the privacy level, and decide whether or not to display this channel for all users automatically. Then click **Add**.
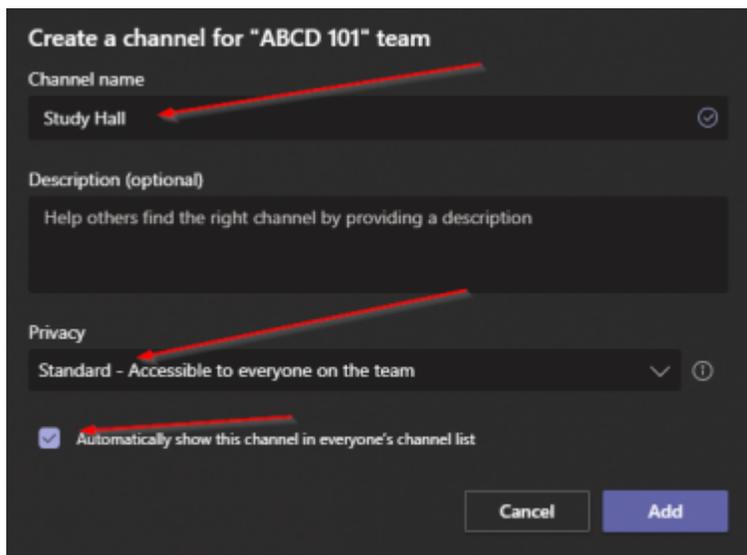
Channel Notifications

By default, notifications are disabled for a channel. This is a per-user setting, so **all members** will need to change it to enabled if that is desired. To enable notifications for a channel, follow the instructions below.

1. Click the 3 dots next to the channel name, then click **Channel notifications**.
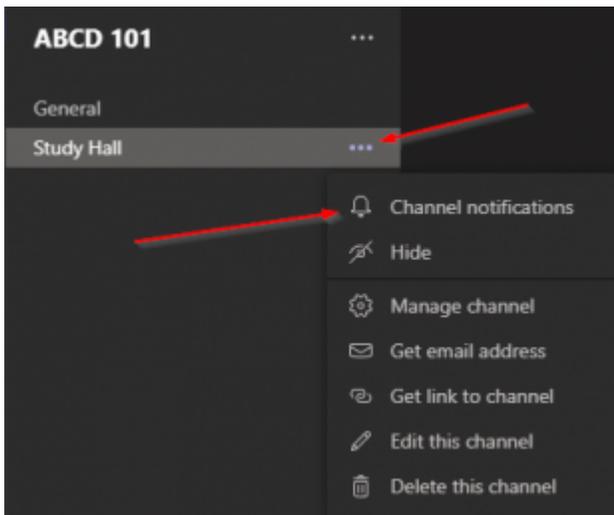
2. From here, set the appropriate notification level you would like. **Banner and feed** will give you a pop-up on your device, as well as display it in the activity feed, and **Only show in feed** will only display in the activity feed (with no pop-up).
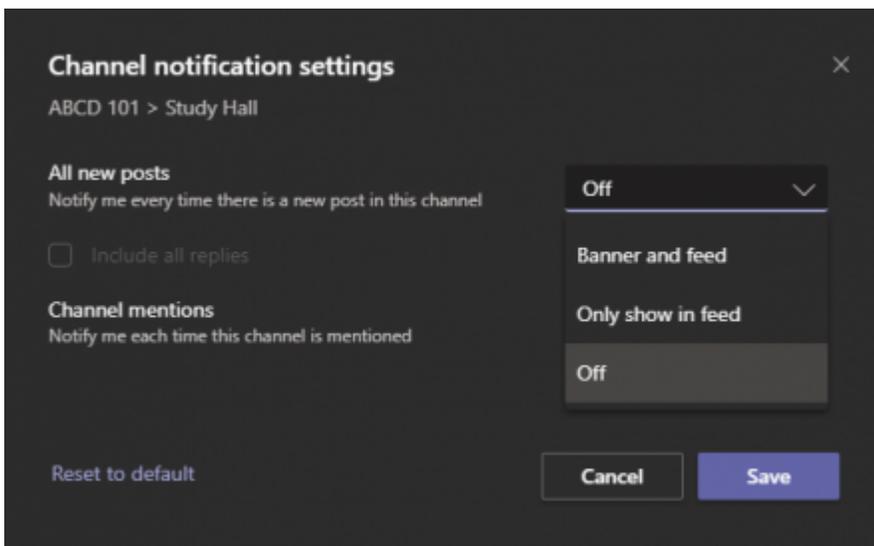
Permissions

In some cases, you may not want everyone to be able to post in a Teams channel. For instance, a Lectures channel where all lecture meetings take place and recordings exist should not be cluttered with general chat. To set permissions on a channel:

1. Click the 3 dots next to the channel name, then click **Manage channel**.
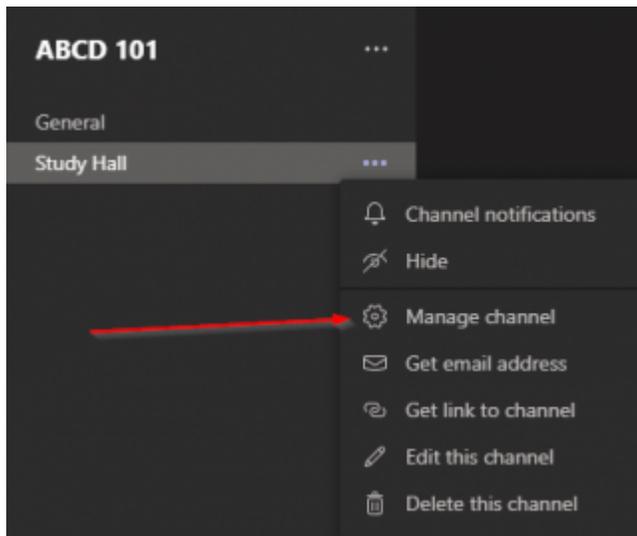
2. From within the Permissions page, set **Channel moderation** to **On**. When moderated, only moderators can start a new post, but everyone can reply to a post. You can disable responses as well by unchecking the **Allow members to reply to channel messages** checkbox.