

Set up Wi-Fi on Windows for Faculty/Staff

In order to connect to the wireless network at Trinity (TrinAir), you will need to perform the following procedure on your computer. After these steps have been completed once, your computer should automatically reconnect in the future.

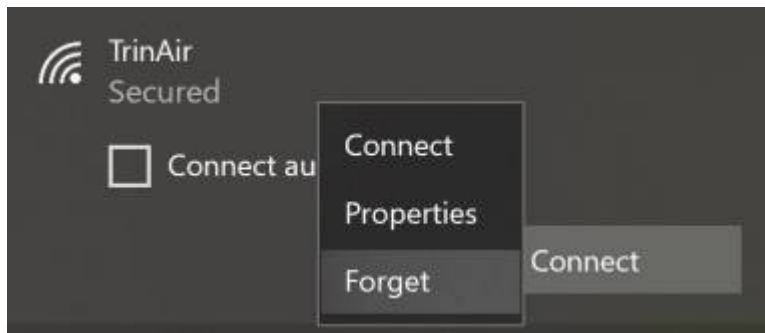
***Note:** jdoe is a fake account

1. Click on the wireless icon in the bottom right corner of your screen.

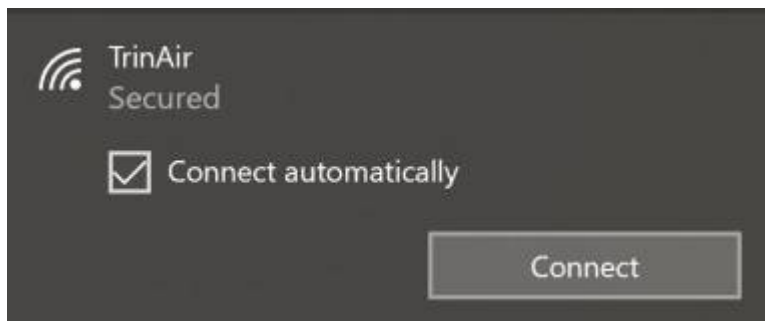


2. Select **TrinAir**.

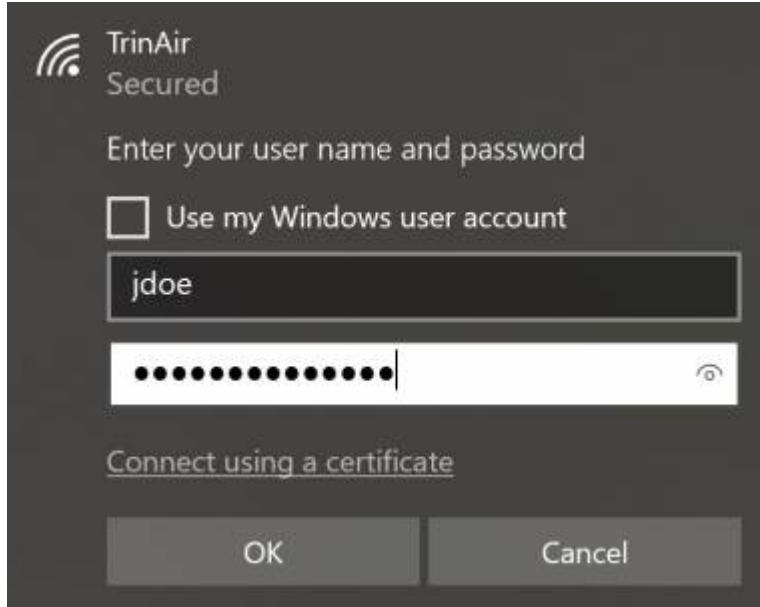
***Note:** If you have connected to TrinAir in the past, **right-click** TrinAir and select **Forget**.



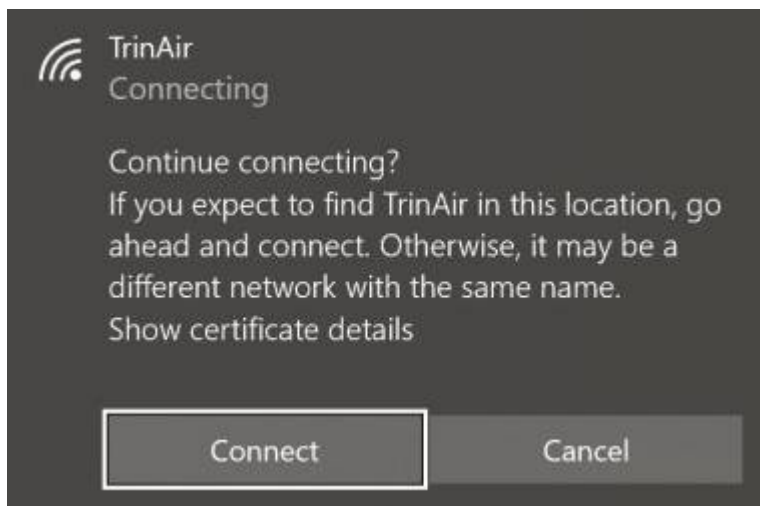
3. Keep the box **checked** and select **Connect**.



4. Enter your Trinity **username** and **password** and select **OK**.



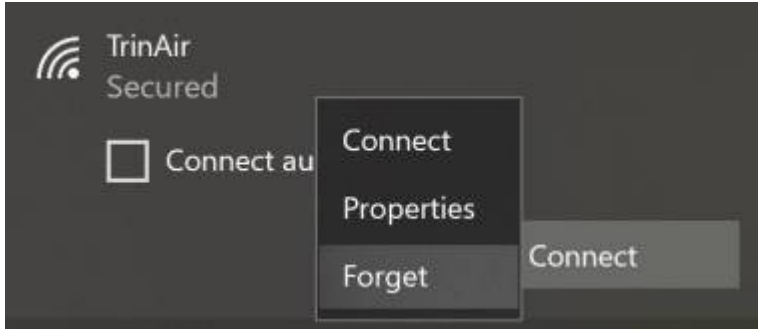
5. Select **Connect**.



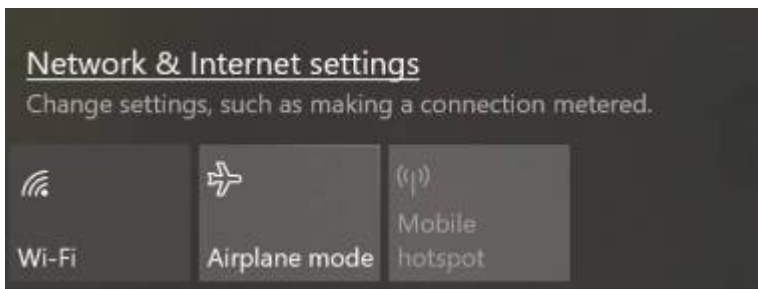
6. You should now be connected to **TrinAir**.

If these steps do not allow you to immediately connect to TrinAir, you may need to change the wi-fi settings following these instructions:

1. **Right-click** on TrinAir and click **Forget** if the option is available.



2. Click **Network & Internet Settings** near the bottom of the wi-fi panel.



3. While in the **Status** tab, click **Network and Sharing Center**.

Change your network settings



Change adapter options

View network adapters and change connection settings.



Sharing options

For the networks you connect to, decide what you want to share.

[View your network properties](#)

[Windows Firewall](#)

[Network and Sharing Center](#)

[Network reset](#)

4. Select **Set up a new connection or network**.

View your basic network information and set up connections

View your active networks

You are currently not connected to any networks.

Change your networking settings



Set up a new connection or network

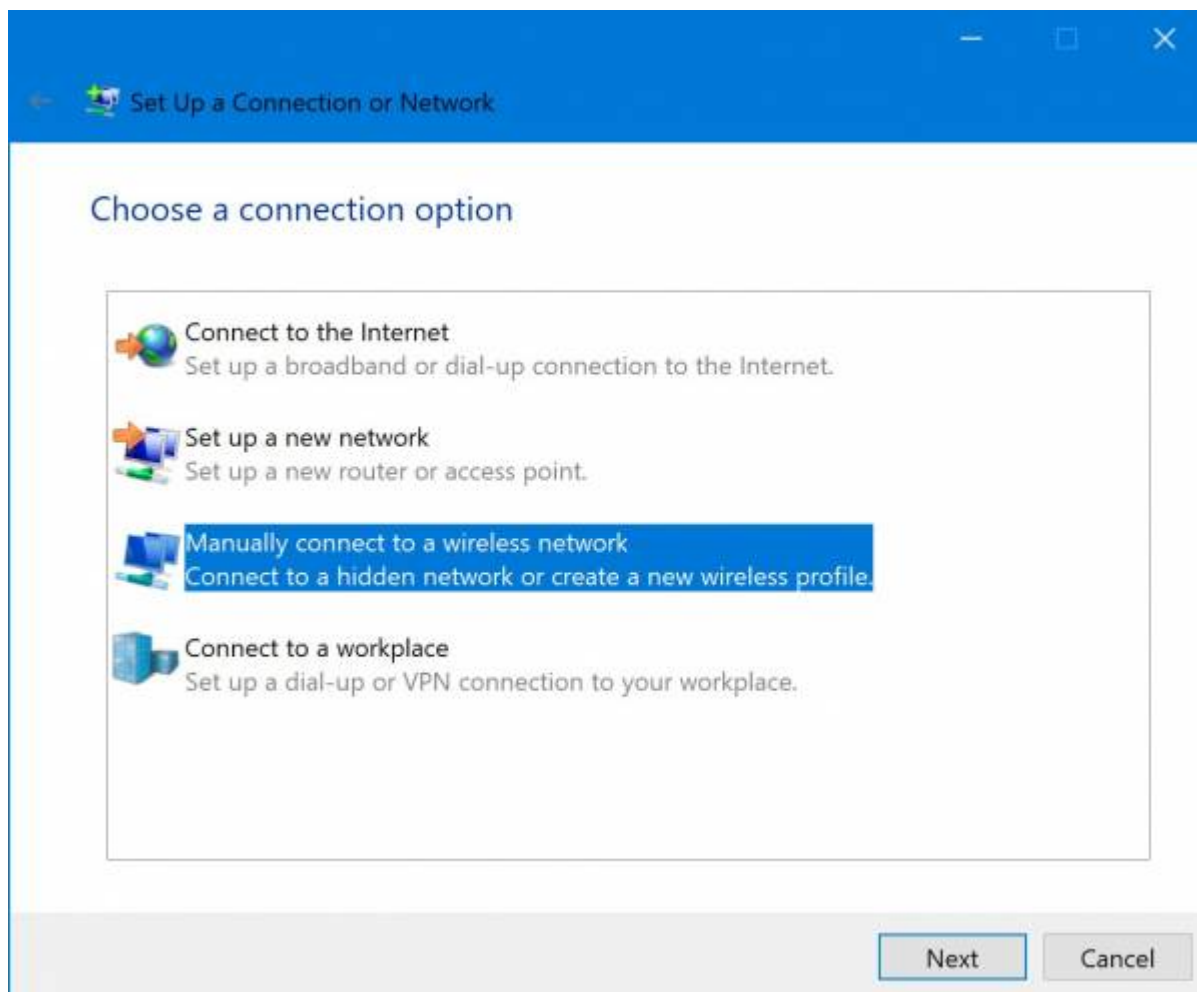
Set up a broadband, dial-up, or VPN connection; or set up a router or access point.



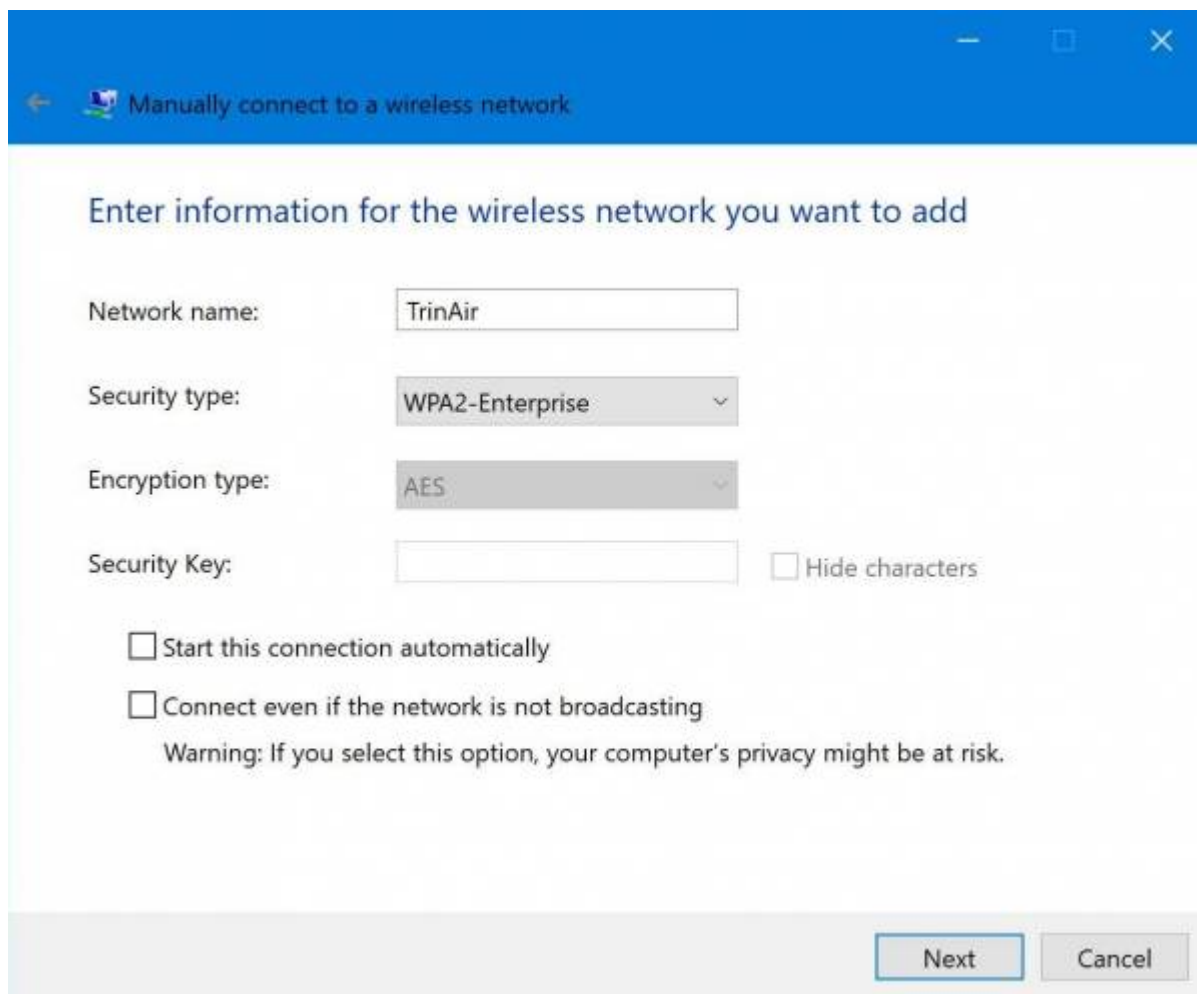
Troubleshoot problems

Diagnose and repair network problems, or get troubleshooting information.

5. Select **Manually connect to a wireless network**, then click **Next**.



6. Enter **TrinAir** as the **Network name**, choose **WPA2-Enterprise** as the **Security type**, and **uncheck** the box for **Start this connection automatically**. Click **Next**.



The image shows a Windows network setup window titled "Manually connect to a wireless network". The window has a blue header bar with a back arrow, a computer icon, and the title text. Below the header, the main content area is white and contains the following elements: a heading "Enter information for the wireless network you want to add", four input fields (Network name, Security type, Encryption type, Security Key), two checkboxes, and two buttons at the bottom right.

Manually connect to a wireless network

Enter information for the wireless network you want to add

Network name: TrinAir

Security type: WPA2-Enterprise

Encryption type: AES

Security Key: Hide characters

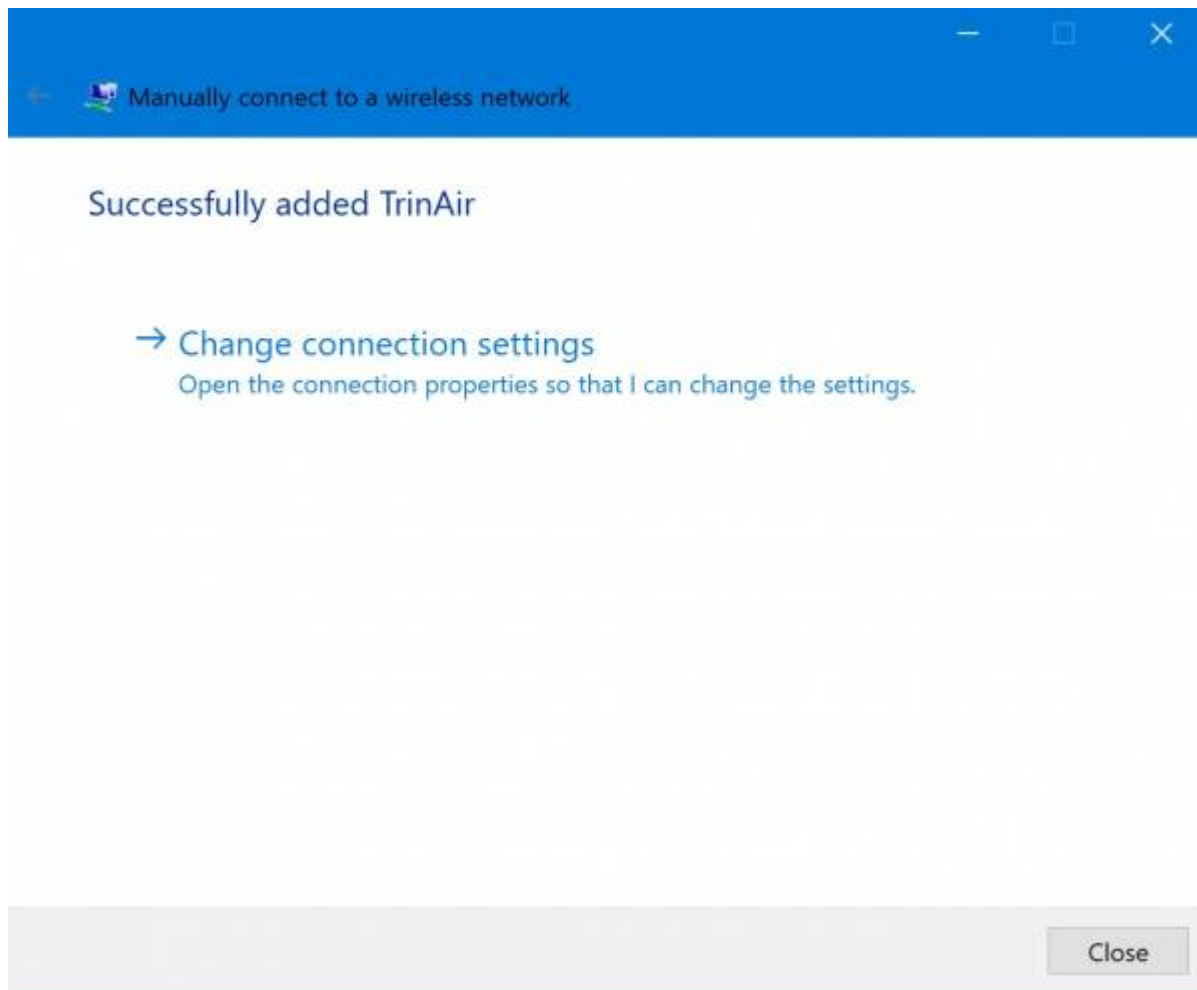
Start this connection automatically

Connect even if the network is not broadcasting

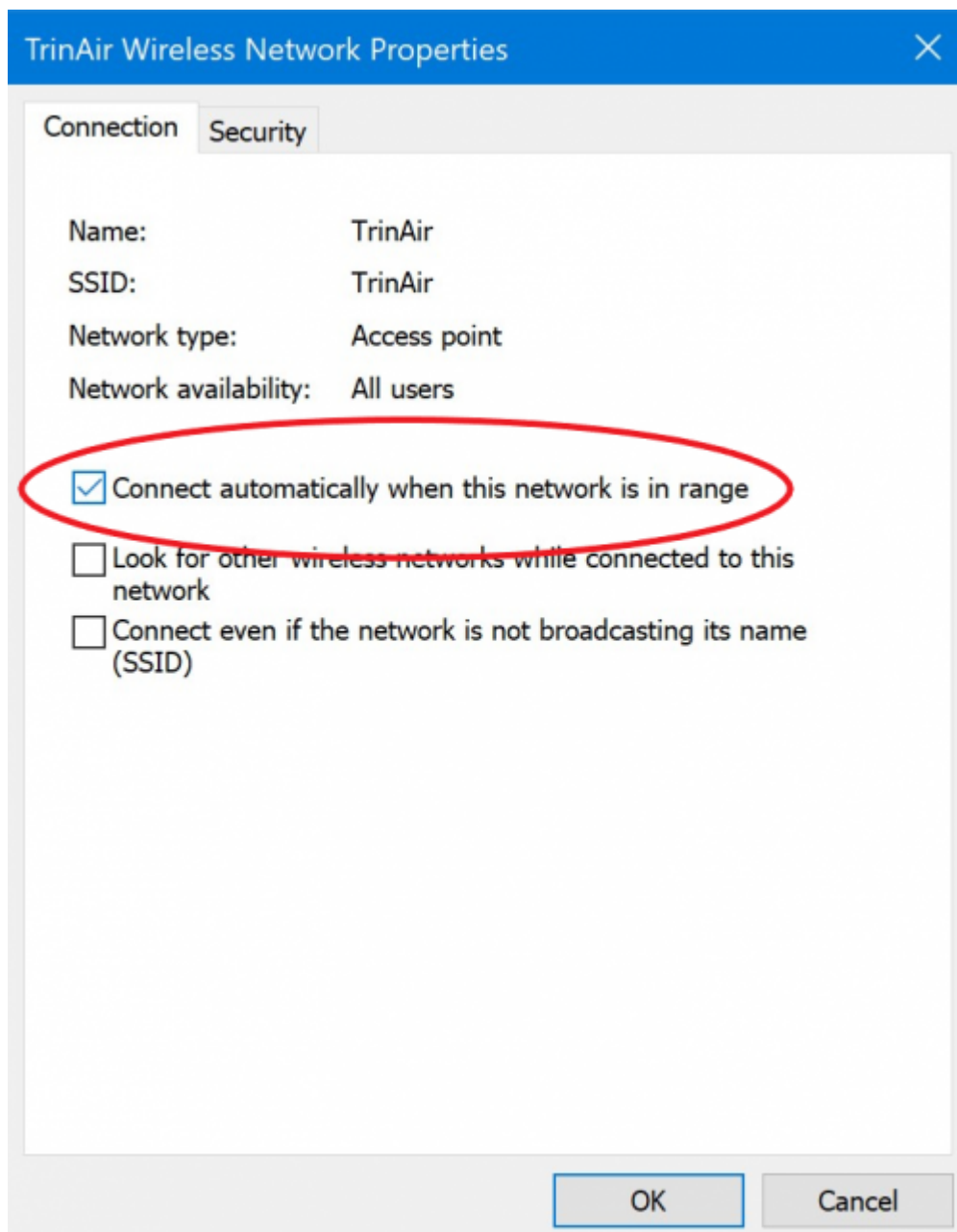
Warning: If you select this option, your computer's privacy might be at risk.

Next Cancel

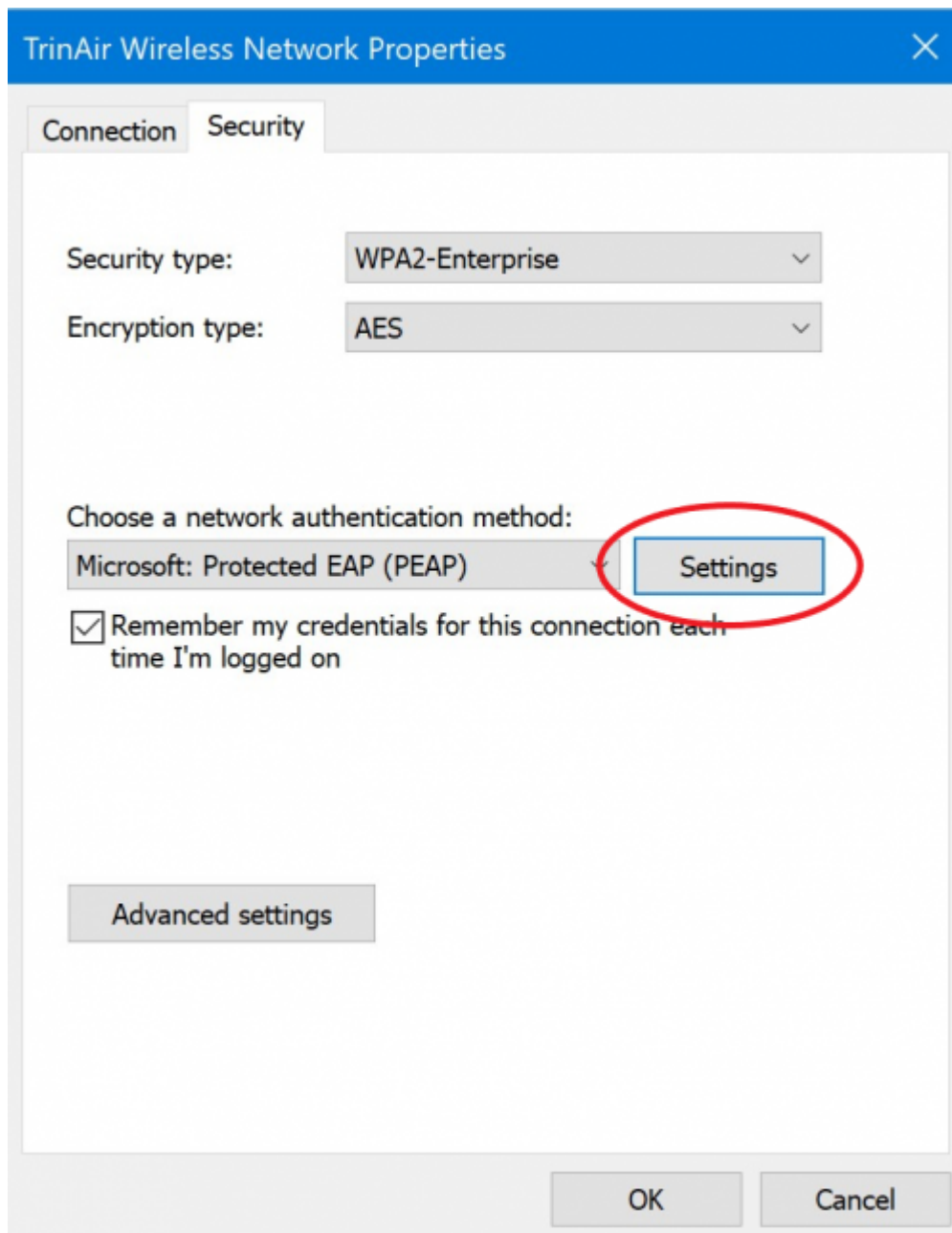
7. Select **Change connection settings**.



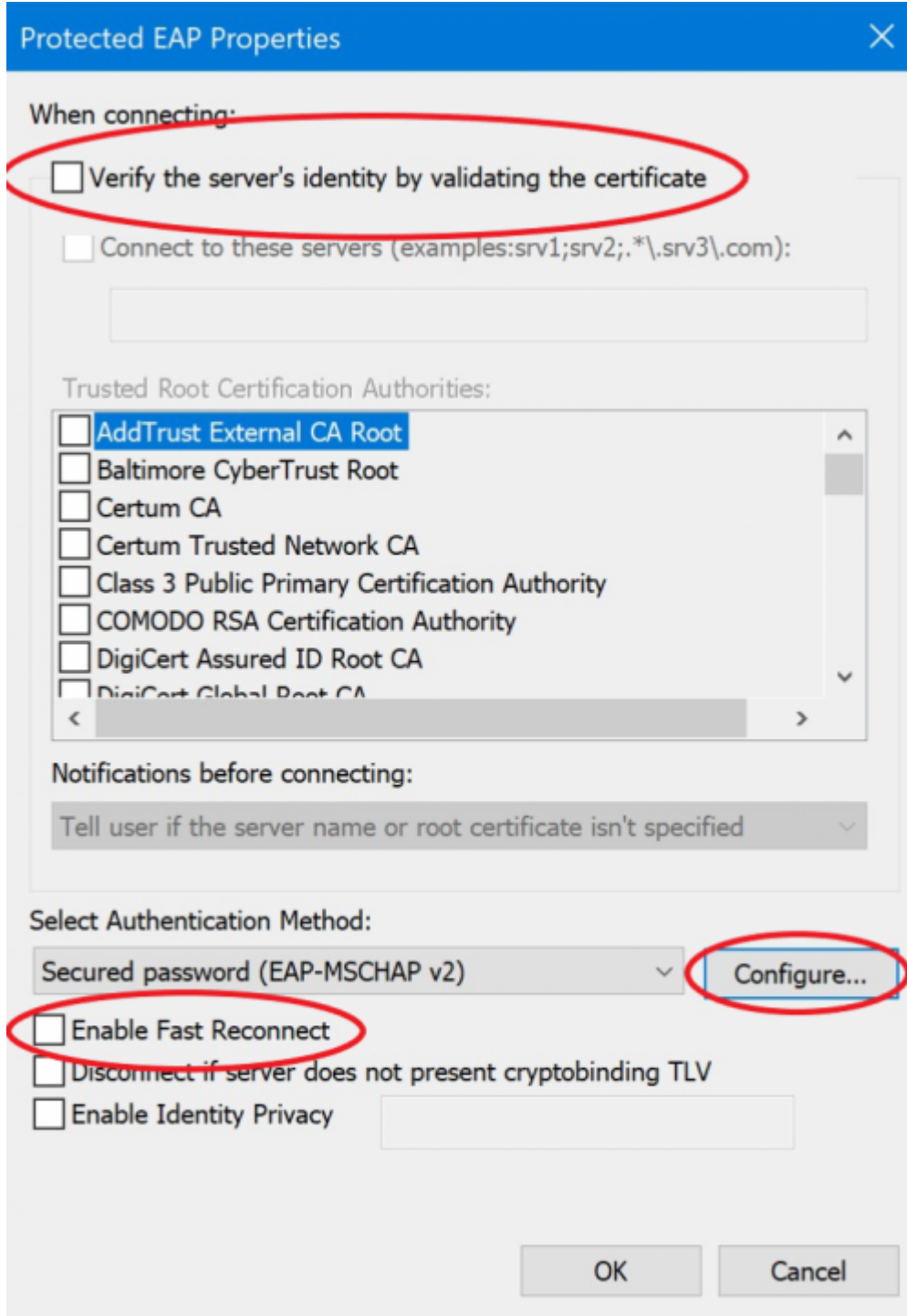
8. **Check** the box for **Connect automatically when this network is in range.**



9. Open the **Security** tab and click **Settings**.



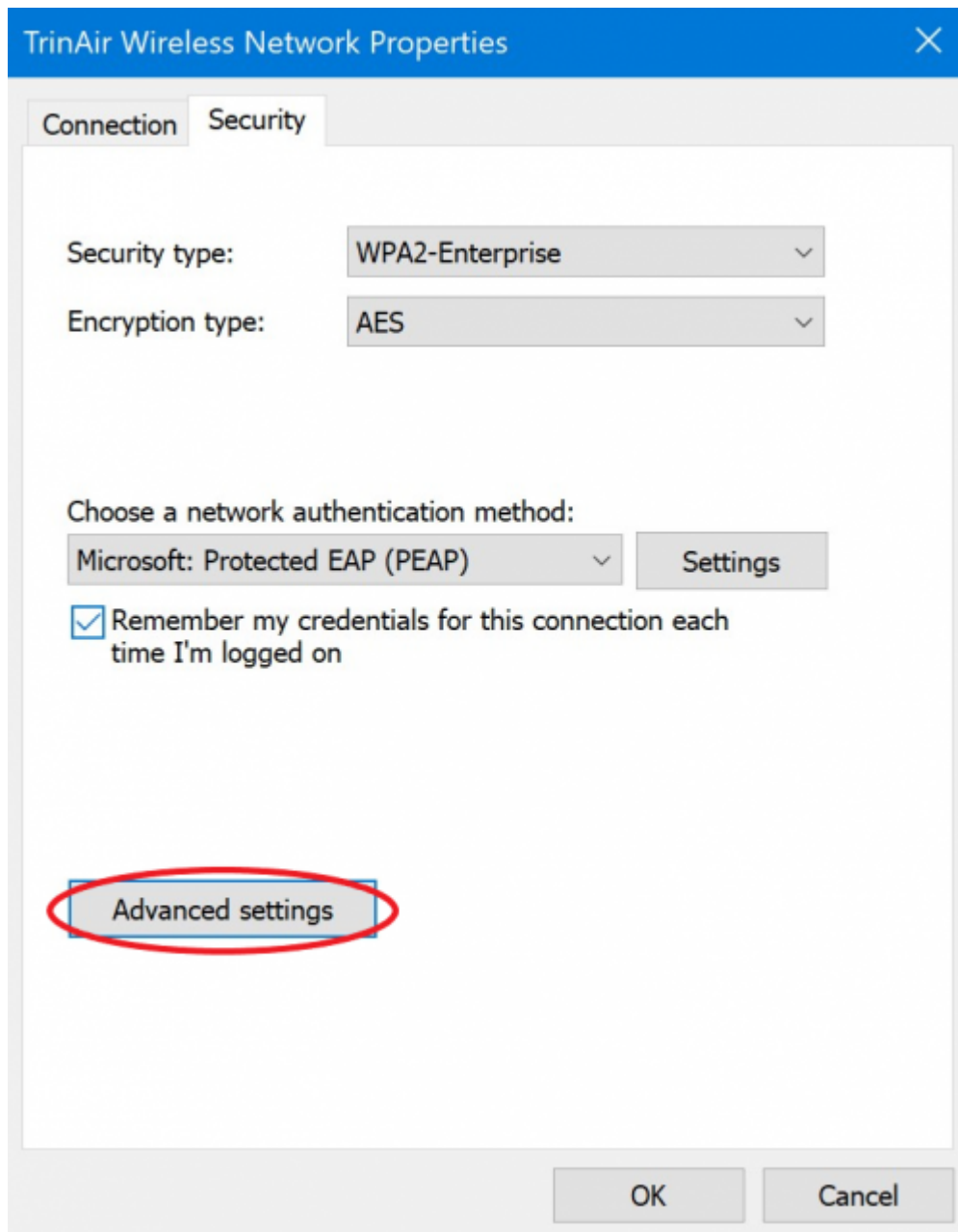
10. **Uncheck** the boxes for **Verify the server's identity by validating the certificate** and **Enable Fast Reconnect**, then click **Configure**.



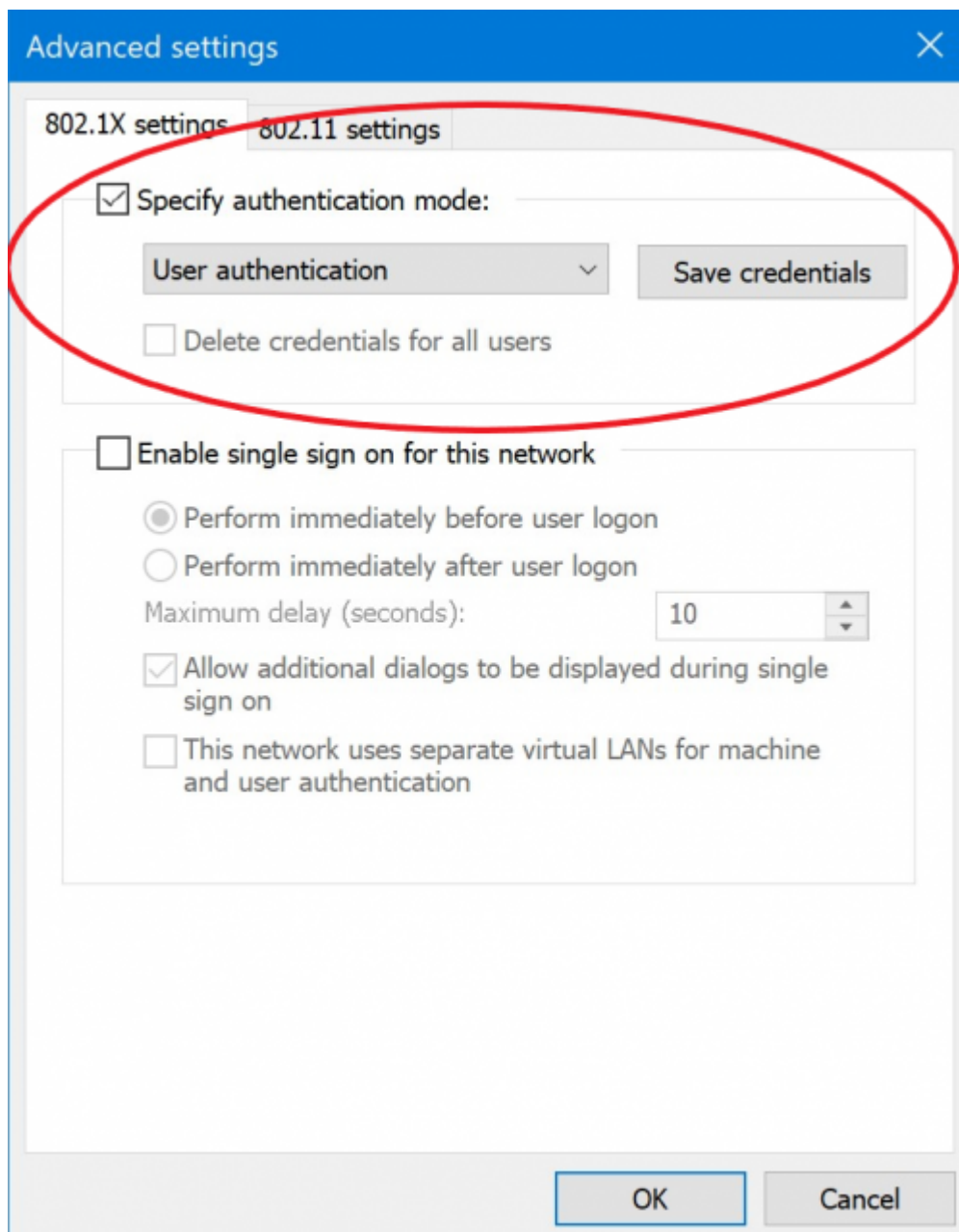
11. **Uncheck** the box, then click **OK** twice.



12. Click **Advanced settings** in the **TrinAir Wireless Network Properties** dialog box.



13. **Check** the box for **Specify authentication mode**, choose **User authentication** in the drop-down list, and click **Save credentials**.



14. Enter your Trinity **username** and **password**, then click **OK**.



15. Keep clicking **OK** to exit out of all dialog boxes.

16. Your device should automatically connect to **TrinAir**. If it does not immediately do so, you may connect manually by clicking the wireless icon in the bottom right of your screen and connecting to **TrinAir**.