



Food & Beverage Waiver Request

Campus policy outlined by [Guidelines for Use of Off-Campus Food Preparers](#) requires the Food & Beverage Waiver Request be filled out for food or beverage brought onto campus (with limited exceptions). This completed request must be submitted to the Event Services and Campus Dining departments a minimum of **3 business days** prior to the event. The Director of Event Services will notify the representative of approval or denial.

EVENT: _____

DATE: _____ START time: _____ END time: _____ GUEST COUNT: _____

SPONSORING ORGANIZATION (if applicable): _____

PERSON COMPLETING THIS FORM: _____

CELL PHONE: _____ EMAIL: _____

Reason for waiver request: _____

List all food and beverages to be served including description and amounts. Attach menu if necessary.

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PROPOSED OFF-CAMPUS SOURCE (RESTAURANT OR BAKERY ONLY – NO HOMEMADE GOODS PERMITTED) :

THE OFF-CAMPUS SOURCE IS SOLELY LIABLE SHOULD ANY CLAIM ARISE.

By signing this form, I understand and agree that neither Trinity Christian College nor Creative Dining Services will be held liable for any illness or injury associated with any food or beverage served at this event.

SPONSORING ORGANIZATION REPRESENTATIVE SIGNATURE:

_____ DATE: _____

For Office Use Only

Event Services: YES or NO

Signature: _____ Date: _____

Campus Dining: YES or NO

Signature: _____ Date: _____

Request: APPROVED or DENIED

Reason for denial (if applicable)

*Permission to bring food or beverages on Trinity Christian College property is granted as special one-time privilege
unique to this event*

EXHIBIT C

EXCLUSIVITY

Creative Dining Services reserves the exclusive right to providing all food services on the campus of the College including, but not limited to receptions, banquets, conferences, symposia, meetings, and events sponsored both by the College and by outside groups approved and hosted by the College. College may exclude certain events from this requirement with advance approval by the Food Service Director.