TRINITY

New Student Orientation: IT

Logging In
- *ab12345*@trnty.edu – Brightspace, email, Box, Trollweb
- *ab12345* – wi-fi, campus computers, student portal

Password Reset – https://reset.trnty.edu
- Change and reset forgotten passwords

Multi-Factor Authentication (MFA) - MS Authenticator app and Phone
- Additional security measure to protect Trinity account.
- Initiate configuration at https://aka.ms/mfasetup or Trollweb under Campus Resources.
- **DO NOT APPROVE** prompts if not actively accessing Trinity account.

Trollweb – https://trollweb.trnty.edu
- Includes links to all main Trinity websites

Email – https://mail.trnty.edu
- Primary point of contact from professors, student life, registrar's office, etc.

Brightspace – https://brightspace.trnty.edu
- Access courses, submit assignments, view individual assignment grades
- Technical support is provided by D2L – accessible on Brightspace home page or https://it.trnty.edu (bottom of the page)

Student Portal – https://portal.trnty.edu/estudent
- Submit course registration and student life forms
- View important dates, billing statement, class schedule/locations, and final grades

Printing
- $17.50 is automatically loaded to students' accounts each semester
- Print from campus computers to: *Secure-Print on uniflow*
- Print from a personal device: *https://trollweb.trnty.edu > Print*
- Deposit extra print funds: *https://it.trnty.edu > Add Print Funds*

Box (cloud storage) – https://box.trnty.edu or the Box Drive app
- Any files saved to Box are in the cloud and can be accessed from any device

FREE Microsoft Office
- Install the Microsoft Office suite for free on up to 5 personal devices by logging in with your Trinity account **www.office.com** (only active while enrolled at Trinity)